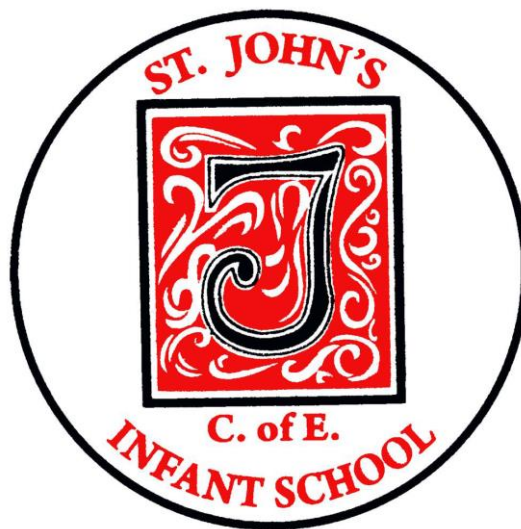


SUPPORTING STUDENTS WITH MEDICAL NEEDS POLICY

St John's Church of England Infants School



Approved:	Date Sept 2025
Review:	Date: Sept 2026

From the smallest of seeds filled with faith and love, our St John's family will flourish and grow

All of our policies are written with the aim of improving our school and of realising our Christian vision:

From the smallest of seeds fed with faith and



love our St John's family will flourish and grow.

Our vision underpins every document, procedure and decision made within our setting. We are committed to enabling all members of our small community to **flourish and grow** through the values of faith and love and to ensuring that they go on equipped for 21st century living and to have a positive impact on the world.

Based on the teachings of Matthew 13:31

It is St John's policy to ensure that all students with medical conditions, disabilities illnesses are encouraged to achieve their full potential in all aspects of school life.

Where a student has long-term medical needs the school will work with parents or carers to create a suitable care plan. Where necessary, information from this plan will be incorporated into a personal risk assessment for the student. Parents and carers will be asked at the beginning of each school year to provide suitable information on any medical conditions that affect their child(ren).

Every care will be taken to protect a student's dignity and privacy. As far as is possible without compromising safety, care plans and risk assessments will be treated confidentially.

Staff will be provided with appropriate training in the management of any known medical conditions.

Medication in school

The school recognises that there may be occasions when children are well enough to attend school even though they are still taking medication. In these circumstances the following procedures are to be followed at all times:

- The container must be clearly labelled with the child's full name and class
- Parents or carers must complete the parental consent form and return it to the school. No medication will be administered without this written consent

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- Parents or carers will also be required to provide details of the required doses and times at which the medication is to be given.

When medication is brought into school the following procedures are to be followed:

- Medication will be stored in a locked cupboard out of reach of children
- Medication will be administered by Office Staff.
- Children must report to the designated member of staff to receive their medicine.

Staff administering medication will check the administration instructions and administer the dose accordingly. A record will be kept of the time and amount of each dose. Staff should check this record before giving medication in order to avoid accidental overdosing

Staff are not obliged to undertake any actions necessary for the management of medical conditions or illnesses.

St John's School is covered by Medway Council's liability insurances. Providing that they act in accordance with training, and are not knowingly reckless, staff who undertake any additional responsibilities involving care for students with medical needs do not require any further insurance cover.

Asthma

St John's recognises that asthma is an important condition that affects a significant number of children. The school will take all reasonable steps to ensure that asthmatic children can participate fully in all aspects of school life.

Inhalers will be accessible at all times. The class teacher will keep the inhaler and make it available as necessary.

Teachers who look after inhalers will always give the inhaler to the child immediately on request.

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Parents and carers should ensure that inhalers are labelled with the child's name. It is the responsibility of parents and carers to ensure that replacement inhalers are provided in good time. The school encourages parents to provide a spare inhaler which can be kept in school in case the main inhaler is lost or forgotten.

Parents will be asked at the beginning of each year to provide details of their child's condition.

The school will ensure that all staff will know what to do in the event of an asthma attack.

If a child is seen to be using their inhaler more frequently than usual, the school will notify parents.

If a child is prescribed steroid tablets, these will be stored and administered in accordance with the school's medication policy.

The school will take all reasonable steps to ensure that the school environment is favourable to children with asthma.

The Head Teacher, staff and governors will work with all interested parties (such as school nurses, parents and health professionals) to ensure that this policy is implemented and maintained.

A schools' pack on managing asthma is available from the National Asthma Campaign (telephone 020 704 55888).

Anaphylaxis

Anaphylaxis is an acute, severe allergic reaction needing immediate medical attention. It can be triggered by a variety of allergens, the most common of which are foods (especially peanuts, nuts, eggs, cow's milk, shellfish), certain drugs such as penicillin, and the venom of stinging insects (such as bees, wasps or hornets).

In its most severe form the condition is life threatening.

The school will work with parents, carers and health professionals to ensure that students with anaphylaxis are able to participate fully in school life.

An individual care plan will be drawn up for each student known to be at risk from an anaphylactic reaction.

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Sample care plan

An example of a care plan is shown below. The sample is based on a student who suffers from anaphylaxis, and although it is for guidance only it can be adapted to meet the needs of students with a wide range of conditions. An individual protocol for each patient must be developed based on the clinical judgement of the patient's GP or consultant. The school will insert appropriate names and contact details when compiling a care plan.

Background

It is thought probable that John may suffer an anaphylactic reaction if he eats nuts or products containing nuts.

If this occurs he is likely to need medical attention and, in an extreme situation, his condition may be life threatening. However, medical advice is that attention to his diet, in particular the exclusion of nuts, together with the availability of his emergency medication, are all that is necessary. In all other respects, it is recommended by his consultant that his education should carry on "as normal".

John also suffers from a mild asthmatic condition and may therefore need occasional access to his inhaler.

The arrangements set out below are intended to assist John, his parents and the school in achieving the least possible disruption to his education, but also to make appropriate provision for his medical requirements.

Details

The Head Teacher will arrange for the teachers and other staff in the school to be briefed about John's condition and about other arrangements contained in this document.

The school staff will take all reasonable steps to ensure that John does not eat any food items unless they have been prepared/approved by his parents.

John's parents will remind him regularly of the need to refuse any food items that might be offered to him by other pupils.

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In particular, John's parents will provide for him

- a suitable mid-morning snack
- a suitable packed lunch
- suitable sweets to be considered as "treats", and to be kept by the class teacher.

If there are any proposals which mean that John may leave the school site, prior discussions will be held between the school and John's parents in order to agree appropriate provision and safe handling of his medication.

Whenever the planned curriculum involves cookery or experimentation with food items, prior discussions will be held between the school and parents to agree measures and suitable alternatives.

The school will hold, under secure conditions, appropriate medication, clearly marked for use by designated school staff or qualified personnel and showing an expiry date.

Allergic Reaction

In the event of John showing any physical symptoms for which there is no obvious alternative explanation, his condition will be immediately reported to the Head Teacher/teacher in charge.

On receipt of such a report, the person in charge, if agreeing that his condition is a cause for concern, will:

- Instruct a staff member to contact in direct order of priority;
- AMBULANCE - EMERGENCY SERVICES 999
- G.P. (insert phone number)
- MESSAGES TO BE GIVEN - JOHN SMITH, ANAPHYLACTIC REACTION

and then his parents in the following order:

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- mother - 123456
- father – 456789
- grandparents - 987654
- Mrs. Jones (neighbour) - 654321

Whilst awaiting medical assistance the headteacher and designated staff will assess John's condition and administer the appropriate medication in line with perceived symptoms and following closely the instructions given by the paediatrician during the staff training session.

The following procedure will be followed:

- Bad tummy ache
- Itchiness
- Irritated
- Distressed
- Ticky throat
- vomiting

JOHN WILL BE GIVEN A SPOON OF TRILUDAN MEDICINE.

- Wheeziness
- Pale
- Drowsy
- Having difficulty breathing
- Blue lips
- Losing consciousness

JOHN WILL BE GIVEN THE EPIPEN ADRENALINE AUTO-INJECTION INTO THE OUTER SIDE OF THE THIGH, MIDWAY BETWEEN KNEE AND HIP.

The administration of this medication is safe for John and even if it is given through a misdiagnosis it will do him no harm.

On the arrival of the qualified medical staff the teacher in charge will appraise them of the medication given to John. All medication will be handed to the medical person.

After the incident a debriefing session will take place with all members of staff involved.

Parents will replace any used medication.

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Training

Volunteers from the school staff have undertaken to administer the medication in the unlikely event of John having an allergic reaction.

A training session was attended by seven members of the school staff. Doctor T. Fox, the community paediatrician, explained in detail John's condition, the symptoms of the anaphylactic reaction and the stages and procedures for the administration of medication.

Further advice is available to the school staff at any point in the future where they feel the need for further assistance. The medical training will be repeated at the beginning of the next academic year.

Staff Indemnity

Medway Council fully indemnifies its staff against claims for alleged negligence, providing they are acting within the scope of their employment, have been provided with adequate training, and are following the LEA's guidelines. For the purposes of indemnity, the administration of medicines falls within this definition and hence the staff can be reassured about the protection their employer provides. The indemnity would cover the consequences that might arise where an incorrect dose is inadvertently given or where the administration is overlooked. In practice indemnity means the city council and not the employee will meet the cost of damages should a claim for alleged negligence be successful. It is very rare for school staff to be sued for negligence and instead the action will usually be between the parent and employer.

Agreement and Conclusion

A copy of these notes will be held by the school and the parents. A copy will be sent to The Local Health Centre, Dr. Fox, the G.P. and the Local Education Authority for information.

Any necessary revisions will be the subject of further discussions between the school and the parents. On a termly basis, any changes in routine will be noted and circulated.

AGREED and SIGNED

Parents/carers of John Smith

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Name

Name

Head Teacher

Chair of
Governing Body

Impaired Mobility

All Saints C E P will do all that is reasonably practicable to support students and staff who have impaired mobility, whether long or shortterm.

The school will:

- Carry out a suitable risk assessment to determine any control measures that can safeguard the health and safety of the person concerned, and the rest of the school community;
- Ensure that any necessary equipment or mobility aids are in place
- Ensure that staff have any necessary training in the moving and handling of children with mobility impairment and in the use of any specialist equipment.
- Control measures can include:
 - The use of slings, hoists and other mobility aids
 - The use of evacuation chairs or fire refuges
 - The installation of handrails and non-slip flooring
 - Allowing a child to leave lessons early, in order to avoid congested corridors

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- Ensuring that there is a named individual, or individuals, who will be responsible for assisting the person in the event of an evacuation
- Seeking advice from school nurses and other health professionals.
- Mobility impairment rarely presents a degree of risk high enough to prevent the child or member of staff from being able to attend school. In cases where there is a significant risk, or the level of impairment is profound, it may be necessary to seek advice from the Special Educational Needs team.
- Training on moving and handling students with special needs is available from the Drug Education and Healthy Schools Manager.

Visual or hearing impairment

When staff or students have visual or hearing impairments, a suitable risk assessment will be carried out and appropriate control measures will be implemented.

St John's will take all reasonable steps to ensure that anyone with a visual or hearing impairment will have full access to all aspects of the curriculum and of school life.

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